



# BRIAN-KYLES Construction, Inc.

# Employment Application

DATE: \_\_\_/\_\_\_/\_\_\_

**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS IN THIS SECTION:** The information requested is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship and disability. The laws of most States also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status and sexual preference.

<b>PERSONAL INFORMATION</b>	LAST NAME			FIRST	MIDDLE	SOCIAL SECURITY #	
	STREET ADDRESS					APARTMENT #	
	CITY				STATE		ZIP
	HOME TELEPHONE ( ) -				OTHER TELEPHONE ( ) -		
	AVAILABILITY: (PLEASE CIRCLE ALL THAT APPLY) F/T                      P/T                      TEMPORARY                      SEASONAL				SALARY DESIRED		PER
	DATE AVAILABLE:				ARE YOU WILLING TO WORK OVERTIME? <input type="radio"/> YES <input type="radio"/> NO		
	DO YOU HAVE A VALID DRIVERS LICENSE? <input type="radio"/> YES <input type="radio"/> NO				STATE	D.L. #	EXP. DATE
	HAS YOUR LICENSE BEEN REVOKED IN THE LAST 5 YRS? <input type="radio"/> YES <input type="radio"/> NO						
	DO YOU HAVE RELIABLE TRANSPORTATION? <input type="radio"/> YES <input type="radio"/> NO				ARE YOU OVER 18 YEARS OF AGE? <input type="radio"/> YES <input type="radio"/> NO		
	HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR OR FELONY?				ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE UNITED STATES:		
IF "YES" PLEASE EXPLAIN:				<input type="radio"/> YES <input type="radio"/> NO			

<b>EDUCATION</b>	SCHOOL	NAME OF SCHOOL	COURSE OF STUDY	# YEARS COMPLETED	DID YOU GRADUATE	DEGREE / DIPLOMA & DATE RECEIVED
	GRADUATE					
	UNDERGRADUATE					
	BUSINESS / TRADE					
	HIGH SCHOOL					
	ELEMENTARY					

<b>SKILL</b>	PLEASE DESCRIBE ANY SKILLS OR PRIOR EXPERIENCE THAT QUALIFY YOU FOR THE POSITION?
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<b>REFERENCES</b>	NAME	COMPANY	ADDRESS	CITY	STATE	YEARS KNOWN



<b>EMPLOYMENT</b>	HIRE DATE	END DATE	EMPLOYER	TELEPHONE
	JOB TITLE		ADDRESS	CITY / STATE / ZIP
	SUPERVISOR'S NAME AND TITLE		DUTIES AT JOB OR A BRIEF DESCRIPTION OF JOB:	
	STARTING BASE SALARY / WAGES			
	FINAL BASE SALARY / WAGES			
	PERMISSION TO CONTACT EMPLOYER? <input type="radio"/> YES <input type="radio"/> NO		REASON FOR LEAVING	

<b>EMPLOYMENT</b>	HIRE DATE	END DATE	EMPLOYER	TELEPHONE
	JOB TITLE		ADDRESS	CITY / STATE / ZIP
	SUPERVISOR'S NAME AND TITLE		DUTIES AT JOB OR A BRIEF DESCRIPTION OF JOB:	
	STARTING BASE SALARY / WAGES			
	FINAL BASE SALARY / WAGES			
	PERMISSION TO CONTACT EMPLOYER? <input type="radio"/> YES <input type="radio"/> NO		REASON FOR LEAVING	

<b>EMPLOYMENT</b>	HIRE DATE	END DATE	EMPLOYER	TELEPHONE
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	STARTING BASE SALARY / WAGES			
	FINAL BASE SALARY / WAGES			
	PERMISSION TO CONTACT EMPLOYER? <input type="radio"/> YES <input type="radio"/> NO		REASON FOR LEAVING	

**SIGNATURE:** The information provided in this Employment Application is accurate, correct and complete. I authorize investigation of all statements contained in this application for employment as may be necessary at arriving at an employment decision. If you employ me, I understand that any misstatement or omission of fact on this application may result in my dismissal. I understand that acceptance of an offer of employment creates no obligation upon you, the employer, to continue to employ me in the future. I also understand that by signing I agree to a pre employment drug test, at which my employment with the employer varies upon the outcome of the test.

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_      SIGNATURE: \_\_\_\_\_

COPIES RECEIVED OF THE FOLLOWING: <input type="radio"/> SOCIAL SECURITY CARD <input type="radio"/> DRIVERS LICENSE	INTERVIEWED BY:	DATE:
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COMMENTS:
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